

Shri Govind Guru University

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Towards Smart Quality Education

Homoeopathic Faculty

Ph.D. Regulations

Effective from June-2019

Website: www.sgggu.ac.in

Shri Govind Guru University

Rules and Regulations for Ph. D. (Homeopathic) Programme

June 2019

[Revised in Compliance of the UGC (Minimum Standards and Procedures for the Award of

M. Phil./Ph. D. Degree) Regulation, 2016 as notified in The Gazette of India (No.278, Part 111-Section 4) 5 July 2016.]

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R. Ph.D (Homeopathic) 1. Eligibility Criteria for Recognition as Ph. D (Homeopathic). Guide:

- 1.1. Only a full time/regular teacher of the SGG University is eligible for being a Ph. D. (Homeopathic) supervisor. A regular Professor having at least five research articles published in the reputed journals of national level having ISSN registration and a regular Associate/Assistant Professor of the University with Ph. D. (Homeopathic) degree having minimum two research publications in reputed journals of national level having ISSN registration, may be recognized as Research Supervisor.
- 1.2. Ordinarily, the Supervisor/Co-Supervisor should not have attained the age of superannuation at the time of provisional admission of the candidate for Ph. D. (Homeopathic) course.
- 1.3. In case of inter-disciplinary/educational research(es) or data collection from a center other than the SGGU, where the concerned department or Research Supervisor needs the expertise/ guidance from outside the department, the candidate may apply with recommendation of Supervisor to the Ph. D. (Homeopathic) Coordinator of the University to appoint a Co-supervisor (from other department of the constituent college of SGGU or from the external data collection center) in the prescribed format as per Annexure-B. Appointment of Co-supervisor shall be compulsory in case of external data collection center and this will be communicated to the candidate with the approval of a duly constituted DRAC (See R. Ph.D. (Homeopathic) 7.2)
- 1.4. Eligibility criteria for becoming a Co-supervisor are same as of Supervisor stated in clause 1.1 above.
- 1.5. In case of a candidate doing Ph.D. (Homeopathic) in Homoeopathic Education, the Co-supervisor with a certified experience in Educational pedagogy must be appointed where the Supervisor does not have such an experience.
- 1.6. A Ph. D. (Homeopathic) Supervisor/Co-supervisor in the rank of Professor, can guide maximum eight (8) scholars; an Associate Professor can guide up to maximum six (6) scholars and an Assistant Professor can guide maximum four (4) scholars at a given point of time inclusive of postgraduate MD (Homeopathic) students.
- 1.7. Provided that in areas/disciplines where there are none or only a limited number of refereed journals, the University may relax the above condition of publications for recognition of a person as Ph. D. Guide with reasons recorded in writing.
- 1.8. A full-time regular teacher (with qualification prescribed by UGC) with at least ten years of teaching/research experience shall be allowed to work independently for Ph. D. if there is no recognised Ph. D. Guide

available in the University for a subject area in which he/she desires to do research work for a Ph. D. (Homeopathic) degree.

- 1.9. A Ph. D. Guide shall produce or register at least one Research Scholar during the last five years of his/her recognition as a Ph. D.(Homeopathic) Guide, failing which his/her recognition as a Ph.D.(Homeopathic) Guide shall be derecognized and he/she shall be required to seek re-recognition as a Ph. D. (Homeopathic) Guide.
- 1.10A person recognized as a Ph. D.(Homeopathic) Guide by this university or UGC recognized other universities shall be automatically recognised as a Ph. D.(Homeopathic) Guide in this university upon joining it and making an application for recognition.
- 1.11The University shall constitute a Committee for recommending Recognition as Ph.D.(Homeopathic) Guide with the following as members to evaluate the application with regard to the fulfilment of the above criteria before recommending recognition of a teacher as a Ph. D.(Homeopathic) Guide: (1) Head of the University P. G. Department concerned (Chairman); (2) Dean of the faculty concerned; (3) Chairman of the Board of the Studies; (4) One expert in the relevant subject from other university; and (5) Two senior teachers of the related subject in the University P.G. Department/ Constituent College/Institutes/ P. G. Centres/Colleges affiliated to Shri Govind Guru University who are active researchers. All the members of this committee shall hold a Ph. D. degree and be recognized Ph. D. Guides. This committee shall hold office for three years. It shall meet at least once a year to consider applications for recommending recognition as Ph. D. Guide by deciding on each case individually on merit, taking into account the criteria stated above.

R. Ph.D (Homeopathic) 2. Eligibility Criteria for Admission to Ph. D.(Homeopathic) Programme:

Any applicant who fulfils the conditions stipulated in these Regulations is eligible to seek admission to the Ph. D. (Homeopathic) programme:

- 2.1 Any candidate with the Postgraduate Degree in Homoeopathy M.D.(Hom.) from any recognized Homoeopathic Medical College of India, whose degree is included in the Second Schedule of Homoeopathy Central Council Act, 1973, shall be eligible to apply for the Ph. D. (Homeopathic) course in Homoeopathy under SGGU. If selected after fulfilling other criteria for admission mentioned hereunder, the candidate shall pursue research under a recognized Supervisor of the SGGU in the University departments or in the departments of the constituent college of the SGGU.
- 2.2 If, however, the candidate wishes to pursue a PhD (Homeopathic) in the subject of Homoeopathic Education, teaching experience of 5 years in a recognized Homoeopathic College would be necessary. The candidate

should be in full time employment of the Educational Institution through the entire tenure of the PhD work

R. Ph.D (Homeopathic) 3. Duration of Ph. D. Programme:

- 3.1 A fulltime Ph.D.(Homeopathic) candidate shall be allowed to submit his/her synopsis after putting a minimum of five terms/consecutive semesters/2.5 years and a part time candidate shall be allowed to submit synopsis after completion of six terms/ semesters/3.0 years and submit the thesis within one year after submitting the synopsis.
- 3.2 Full-time Ph. D. (Homeopathic) Programme shall be for a minimum duration of three years, including course work and a maximum of six years. Part-time Ph. D. (Homeopathic) Programme shall be for a minimum duration of three and half years including course work and a maximum of six and half years.
- 3.3 Extension beyond the above limits may be given if recommended by the DRAC and approved by the Vice Chancellor.
- 3.4 Women candidates and Persons with Disability (more than 40% disability) may be allowed relaxation of two years for Ph. D.(Homeopathic) in the maximum duration. In addition, women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph. D.(Homeopathic) for up to 240 days.

R. Ph.D (Homeopathic) 4. Procedure for Admission:

- 4.1 Constituent College/ Institutions / P. G. Centres/ Colleges affiliated to Shri Govind Guru University shall admit Ph. D. (Homeopathic) scholars through an Entrance Test. Admissions shall be offered once a year, preferably in July/August every year in available subject discipline.
- 4.2 University P. G. Departments/ a Constituent College/Institutions/ P. G. Centres/Colleges affiliated to Shri Govind Guru University which are allowed to conduct Ph. D. programme shall:
 - 4.2.1 Decide on an annual basis through their DRAC a predetermined and manageable number of Ph. D. scholars to be admitted depending on the number of available Ph. D. Guides and other academic and physical facilities available, keeping in mind the norms regarding the scholar- teacher ratio, laboratory, library and such other facilities;
 - 4.2.2 Ph.D (Homeopathic) may be offered in the seven subjects in which MD (Homeopathic) is presently available subject to the availability of Supervisors, viz.
 - Homoeopathic Philosophy
 - Homoeopathic Materia Medica
 - Homoeopathic Repertory
 - Practice of Medicine

- Paediatrics
- Psychiatry
- Pharmacy

In addition, SGGU will offer a PhD (Homeopathic) in the subject of Homoeopathic Education.

An eligible Candidate will be free to apply for a PhD (Homeopathic) in any of the subject of Homoeopathy mentioned above including Homoeopathic Education. It will be the responsibility of the candidate to prove to the DRAC that s/he is competent to carry out the research work in the subject of choice.

- 4.2.3 Notify well in advance on the University website and through advertisement in at least two (2) national newspapers, of which at least one (1) shall be in the regional language, the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, procedure for admission, examination centre(s) where entrance test(s) shall be conducted and all other relevant information for the benefit of the candidates;
- 4.3 The admission shall be based on the criteria notified by the University, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.
- 4.4 Constituent College/Institutions/Colleges/P.G. Centres affiliated to Shri Govind Guru University which are allowed to conduct Ph. D. (Homeopathic) programme shall admit applicants for admission through a two stage process:
 - 4.4.1 The qualifying marks at the Ph. D. Entrance Test shall be 50%.
Written Test: Admission to the Ph.D. (Homeopathic) course shall be made through an entrance test followed by an interview. The University will conduct one written test (objective type). The syllabus of written test and pattern of question paper and other details will be decided by the DRAC. Overall 50% of the questions shall consist of research methodology and 50% shall cover homoeopathic subjects along with allied medical subjects. For candidates wishing to do PhD (Homeopathic) in Homoeopathic Education, 25% of the questions shall be in the subject related Educational pedagogy and technology. Minimum 50% marks in the written test will be considered as qualifying marks for appearing at the interview to the course.

4.4.2 Entrance Test shall be qualifying with qualifying marks as 50%. A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC(non-creamy layer)/differently-abled and other categories of candidates as per the decision of the Commission from time to time. The Entrance Test shall be conducted at the Centre(s) notified in advance (changes of Centres, if any, also to be notified well in advance) at the level of the University;

Entrance Test Syllabus:

- Research Methodology (50%) Syllabus will be prepared by concerned department/ Chairman of Board of study
- Subject specific (50%) - As per UGC NET/CS1R(2019 - Syllabus) Paper - III syllabus except for the candidates who wish to do their PhD (Homeopathic) in Homoeopathic Education who will have 25% of the questions in Educational pedagogy and technology

In the subject Where UGC NET/CSTR syllabus is not available concerned Department/Chairman of Board of study will prepared the syllabus.

4.4.3 The list of eligible candidate shall be prepared by the university in alphabetical order and upload on the website. The fulfillment of the minimum eligibility shall not be a secured admission to the Ph. D.(Homeopathic) programme.

4.4.4 The eligibility of the candidate who cleared the Entrance Test is forever. However he/she has to apply for the admission whenever he/she desires.

4.5 An interview during the counselling for admission shall be organized by DRAC. The candidate is required to discuss his/her research interest/area through a presentation before DRAC. The Dean of the respective faculty would be invited during the counselling.

4.6 The interview during the counselling for admission shall also consider the following aspects, viz. whether: (a) the candidate possesses the competence for the proposed research; (b) the research work can be suitably undertaken at the University P. G. Department/Institution /College; and (c) the proposed area of research can contribute to new/additional knowledge.

4.7 Registrations for Ph. D.(Homeopathic) shall be finalized after interview during the counselling for admission with the Department Research Advisory Committee, including the research Guide, based on a set of criteria including research area, availability of vacancy and a Research

Guide in a proposed subject area, a good research proposal of minimum one page and a presentation. The DRAC shall use its discretion, keeping in mind the availability of vacancies in a subject area of each applicant's interest and that of a Research Guide in it, in recommending a list of applicants to the University for the approval of admissions.

- 4.8 The DRAC in the concerned subject shall submit the list of qualified/shortlisted candidates along with name of allocated Ph. D. Guides DRAC to the university for registration within one month from the date of counselling.
- 4.9 A full-time teacher of this University or a constituent college of this University, who registers himself /herself for Ph. D. (Homeopathic) in a University P. G. Department, shall not be required to pay tuition fee for a period of eight terms/semesters. In case he/she needs more time to complete his/her Ph. D. thesis he/she has to pay fees as per the University rules (R. Ph.D (Homeopathic) 8.1).
- 4.10 The University shall maintain/display the list of all the Ph. D. registered scholars on its website on a year-wise basis. The list shall include the name of the registered candidate, topic of his/ her research, name of his/her Guide/Co-Guide, date of registration.
- 4.11 No candidate shall be allowed to register simultaneously for any other degree/diploma programme after registering for Ph. D. If, at any point of time, it is found to be otherwise, his/her admission shall ipso facto stand cancelled, and all the fees and deposits paid by the candidate shall stand forfeited. The university shall take legal and/or disciplinary action or both, as it may deem fit, in such cases.
- 4.12 No candidate shall ordinarily be permitted to take the Ph. D. degree in a subject different from the one in which he/she had obtained his/her Master' s degree. In case, a candidate seeks admission for Ph. D. in a subject other than the one offered by him/her at the Master' s degree but in the same faculty, he/she may be admitted to Ph. D. programme, provided the DRAC in the subject approves it.
- 4.13 A candidate seeking admission to Ph. D. in a subject falling in a faculty other than the faculty in which he/she had obtained his/her Master's degree may be considered for admission to Ph. D. , provided a Special DRAC consisting of (a) Deans of the two faculties involved; (b) Head of the University P. G. Department in which the admission is being sought; (c) proposed Research Guide; and (d) a subject expert appointed in the DRAC concerned is authorized to take decisions related to the eligibility for admission of an applicant who desires to undertake interdisciplinary research leading to Ph. D.
- 4.13.1 A full time employed candidate will be registered as a part-

time Research Scholar upon the production of no-objection certificate from the employer. However, a part-time or temporary employed candidate shall be registered as a full time scholar through the recommendation of DRAC.

4.13.2 After full time registration, if a candidate is employed full time anywhere, his/her registration will be converted as a part-time scholar through the recommendation of DRAC.

4.13.3 A part time scholar may be converted to full time scholar; however he/she shall be allowed to submit Synopsis/Thesis as per the rules for part time scholar.

R. Ph.D (Homeopathic) 5. Special Provisions for Admissions for Select Groups: (Tentative)

A. International Scholars

5.1 International scholars shall be exempted from taking the Ph. D. Entrance Test as they cannot be admitted without a valid Research Visa endorsed in favour of a given University as per the guidelines issued by Government of India. The admission letter issued by a given university forms the basis for our embassy/high commission abroad to issue them a valid Research Visa endorsed in favour of such a University for the entire duration of their Ph. D. (Homeopathic) programme.

5.2 Any recognized Ph. D. Guide in the subject-discipline in which an International Scholar has applied for admission shall be allowed to take eligible International Scholar applicants against 15% supernumerary seats in addition to the prescribed number of scholars in R. Ph. D. 7.3. on the basis of directive from the Government of India.

5.3 No International Scholar offered admission to Ph. D. programme in Shri Govind Guru University shall be admitted unless he/she has a Research Visa endorsed in favour of this University.

5.4 An International Scholar registered for Ph. D. as a part-time scholar in this University who does not reside on the campus shall be required to stay on the campus for at least three months in parts: for ten days to complete the process of admission, and a month each every year for completing course work during the period of his/her research, besides fulfilling the other requirements outlined in these rules. He/she shall present the work done through seminars before the DRAC concerned before submitting his/her thesis. The research scholar's Guide and the Department concerned shall keep a record of his/her attendance and submit the same to the University.

5.5 Except for the special provision made for the admission of International Scholars, all the other rules applicable to Ph. D. scholars of these regulations shall also be applicable to the

International Scholars of this University.

B. Professionals/Civil Servants:

5.6 In case of a professional from corporate bodies /scientist/civil servant with a minimum of 5 years experience and at least one publication in refereed journal with ISSN number / books with ISBN number, shall be exempted from the Ph. D. Entrance Test.

5.7 The interview during the counselling for admission to Ph. D. (Homeopathic) programme shall consist of (i) a minimum of 25-page proposal in the area of the research interest submitted to the DRAC at the time of interview during counseling for admission; (ii) evaluation of the proposal by the DRAC which shall be required to mark it out of 60; and (iii) be marked out of 40 on the basis of a presentation he/she makes before the DRAC as well as the interaction that follows it.

5.8 An applicant shall be required to secure 50% marks combined in the two components to be considered as eligible for admission to a given Ph. D. (Homeopathic) programme.

R. Ph.D (Homeopathic) 6. Rate of Honorarium:

6.1 The University shall decide on the honorarium for paper setting and conduct of Ph. D. (Homeopathic) Entrance Test from time to time. The honorarium shall be as follows: (i) Paper setting: Rs.2000/-; (ii) Providing solution to the items in the Entrance Test: Rs.500/-; and (iii) Honorarium for coordinator, senior and junior supervisors, assessment, other secretarial work etc. shall be as per the rules governing university examinations.

6.2 Expert appointed from outside Shri Govind Guru University on Committee for the purpose of granting recognition to teachers as Ph. D. Guides will be paid Rs. 2000/- as a sitting allowance and TA/DA as per the University rules.

R. Ph.D (Homeopathic) 7. Allocation of Ph. D. Guides:

7.1 The DRAC in the concerned subject shall, in a formal manner, decide on the allotment of a Ph. D. (Homeopathic) Guide for each of the selected research scholars, depending on the number of scholars per Ph. D. Guide, the available specializations with the Ph. D. Guides, and the research interest of the research scholar as indicated by his/ her during counselling-cum-interview session. The allotment of a Ph. D. Guide shall, in no case, be left to the individual scholar or the guide.

7.2 In case of topics of inter-disciplinary nature where the Department concerned feels that the expertise in the Department has to be supplemented from outside the Department may appoint a Research Guide from the Department itself, who shall be known as the Research Guide, and a Co- Guide from outside the Department/Faculty

/College/Institution on such terms and conditions as may be specified and agreed upon by the consenting Institutions/Colleges. Co- Guide from outside the University may be appointed provided he/she fulfils all the terms and conditions set for Ph. D. (Homeopathic) Guide of this University.

- 7.3 A Ph. D. Guide who is a Professor shall not guide more than eight (8) Ph. D. scholars; an Associate Professor shall not guide more than six (6) Ph. D. scholars ; and an Assistant Professor shall not guide more than four (4) Ph. D. scholars at any given point of time.
- 7.4 A seat shall be considered to be vacant only after a registered research scholar submits his/her Synopsis for Ph. D. (Homeopathic)
- 7.5 The DRAC concerned shall take a binding from every Research Guide belonging to any of the Colleges/P. G. Centres/Institutions affiliated to the University at the time of the allocation during the counselling for admission that he/she would continue to guide the research scholars allotted to him /her if he/she moves to another Institutions and such a Research Guide shall submit to the College/P. G. Centres/Institutions concerned and the University a binding of this kind in writing and the DRAC concerned shall send this along with the Minutes of the meeting of the committee.
- 7.6 Before allocation of a Ph. D. (Homeopathic) Scholar to a Ph. D. guide working in a college, a special committee, which consists of DRAC in the subject concerned and one subject expert nominated by the Vice Chancellor, shall verify that the college has adequate infrastructure (as per R. Ph.D (Homeopathic) . 15.3.) If a Ph. D. Guide leaves the college, the Ph. D. Scholar shall be transferred to another Ph. D. guide in same subject discipline of the same college. If there is no Ph. D. guide available in the college, the DRAC shall transfer the scholar to a guide in the university P. G. Department/another college/Institution. If a Ph. D. Guide leaves the college and join to university P. G. Department/another college/P. G. centre/Institution affiliated to the Shri Govind Guru University the transfer of the scholar to another Ph. D. guide is not required.
- 7.7 In case a Ph. D. Guide leaves the University/ College/P. G. Centre/Institution due to superannuation / resignation, a research student registered under him/her shall be transferred, through the DRAC, to another Ph. D. guide in preferably same subject having same specialization if the scholar does not submit his /her synopsis within six months from the date of the original guide's departure. However, the original guide shall be allowed to continue as co-guide until such time as the Ph. D. Scholar submits his/her thesis for the Ph. D. degree. If a Ph. D. (Homeopathic) guide continues his/her service in any capacity within

university jurisdiction, then he/she shall continue guiding the student as a principal guide.

- 7.8 The university shall, on the recommendation of the DRAC, transfer the scholars registered under a Ph. D. Guide to another Ph. D. Guide in the same subject discipline within six months if the original Ph. D. Guide is unable to provide guidance due to unavoidable circumstances.

R. Ph.D (Homeopathic) 8. Matters Related to Fee:

- 8.1 A research scholar admitted to any of the Ph. D. Programmes in the University shall pay fee as decided by the University from time to time. Failure to pay fee for three consecutive terms shall lead to automatic cancellation of admission. However at a later stage if a candidate desires to revive his/her registration, then he/she is required to apply to the DRAC in the concerned subject discipline which may consider it and take appropriate decision with due justification and recommend that the candidate's request be granted with penalty fee decided by the university as per rules in force from time to time.
- 8.2 A registered Research Scholar shall submit his/her thesis within stipulated time, failing which he/she has to take extension as per R Ph. D. 3.4 and he/she shall be required to pay fees up to the time he/she submits his/her thesis along with penalty fee decided by the university as per rules.
- 8.3 In case of a Ph. D. research scholar failing to submit his/her thesis within the stipulated time after submission of his/her synopsis failing which he/she has to take extension as per R Ph. D. 12.3 and he/she shall be required to pay fees up to the time he/she submits his/ her thesis along with penalty fee decided by the university as per rules.
- 8.4 8.3 Fees once paid shall not be refunded in any case.

R. Ph.D (Homeopathic) . 9. Course Work Details:

- 9.1 Once a research scholar is admitted to Ph. D. programme, he/she shall be required to undertake course work as under:
- 9.1.1 Research Methodology is of four credits which includes quantitative methods, research ethics, computer applications, and review of published research in the relevant field, training and field work etc.
- 9.1.2. Two other courses each of three credits which include advance level course materials preparing the scholar for Ph. D. degree.
- 9.2. Research Scholar has to clear these courses within the first two terms/semesters from the date of registration. The women candidates may be allowed a relaxation of two terms / semesters in case of maternity.
- 9.3 The DRAC shall evaluate this course work, maintain proper records of teaching and evaluation and take a decision on the continuance or otherwise of the research scholar.
- 9.4 This course work, done in the university P. G. Department/recognized institution where the scholar is registered or in a sister P. G. Department

within the university, shall be duly certified by the DRAC in subject concerned, and shall be treated as pre- Ph. D. (Homeopathic) preparation.

- 9.5 All courses prescribed for Ph. D. course work shall be approved by concern academic bodies of the university. Implementation and Assessment of the course work shall be done as per guidelines prescribed by this university for the course work (Appendix-1).
- 9.6 Grades in the course work, including research methodology courses shall be finalized after a combined assessment by the DRAC and the final grades shall be communicated to the University.
- 9.7 A Research Scholar has to obtain a minimum of 55% of marks or its equivalent grade in the UGC 7-point scale (or an equivalent grade/COPA in a point scale wherever grading system is followed) in the course work in order to be eligible to continue in the programme.

R. Ph.D (Homeopathic) 10.The Departmental Research Advisory Committee (DRAC) and its Functions:

- 10.1 There shall be a Departmental Research Advisory Committee with the Head of the Department concerned as its Chairperson.
- 10.2 This committee shall be constituted by the Head of University P. G. Department and consist of at least three senior members from the university P.G. Department in the subject-discipline concerned with all the members of the committee being recognized Ph. D. Guides and active researchers.
- 10.3 In case of recognized Research Institutes/Colleges/P. G. Centres affiliated to this University which run exclusively certain programmes not offered in any of the P.G. Departments of the University. The DRAC shall be formed by the Vice Chancellor consisting of (a) The Dean of the concerned faculty or the Chairman of the Ad Hoc Board of Homoeopathy (Chairman of the committee); (b) Principal or Dean of the College, (c) Heads of the concerned Departments (d) Convener of the PhD/PG Programme and (e) Expert of the relevant subject from outside.
- 10.4 The DRAC shall have the following responsibilities: (i) to review the research proposal and fine-tune the topic of research; (ii) to supervise the research scholar to develop the study design and methodology of research and identify the course(s) that he/she needs to do; and (iii) to review periodically and assist in the progress of the research work of the research scholar.
- 10.5 The DRAC shall set the question paper for the entrance test, provide solution to the test papers, assess the answer sheets, arrange for the interview of the qualified scholars during counselling for admission to Ph. D. (Homeopathic) study.
- 10.6 The Ph. D. Guide of a scholar, who is scheduled to make a presentation

before the committee, shall be specifically invited in the Committee during the time of presentation.

R. Ph.D (Homeopathic) 11. Post-Admission Procedures:

- 11.1 Upon satisfactory completion of course work, and obtaining marks/grade prescribed in these regulations, the Research Scholar shall be required to undertake research work and produce a Synopsis within a reasonable time as stipulated by the University based on these Regulations. **(Annexure 3)**
- 11.2 A research scholar shall appear before the DRAC once in six months to make a presentation of the progress of his/her work for evaluation and further guidance. The six monthly progress reports shall be submitted by the DRAC to the University with a copy to the research scholar.
- 11.3 In case the progress of the research scholar is unsatisfactory, the DRAC shall record the reasons for the same and suggest corrective measures. If the research scholar fails to implement these corrective measures, the DRAC may recommend to the University with specific reasons for the cancellation of the registration of the research scholar.
- 11.4 In case of relocation of a Ph. D. woman scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent Institutions/ Guide from any funding agency. The scholar will however give due credit to the parent Guide and the Institutions for the part of research already done.

R. Ph.D (Homeopathic) 12. Submission of Thesis:

- 12.1 Ph. D.(Homeopathic) scholars must publish at least **two (2) research** papers from his/her Ph. D. (Homeopathic) work out of which at least one be in refereed journal with ISSN number and make two paper presentations in conferences/seminars based on his/her Ph. D. work and produce evidence for the same in the form of presentation certificates and/or reprints before submission of the thesis for adjudication.
- 12.2 Prior to the submission of the thesis, the scholar shall make a presentation of the work to be included in his/her thesis before the DRAC which shall also be open to all faculty members and other research scholars. The feedback and comments obtained from them may be suitably incorporated into the draft thesis in consultation with the DRAC.
- 12.3 If a Research Scholar has submitted his/her synopsis, but fails to submit his/her thesis within the maximum stipulated time of one year, then he/she shall apply to the DRAC in the concerned subject

discipline which may consider it and take appropriate decision with due justification and recommend for extension. This shall be approved by the Vice Chancellor.

12.4 Ph. D. (Homeopathic) scholars shall write their theses in English.

12.5 The degree of Ph. D. (Homeopathic) shall not be conferred as an addendum degree.

12.6 The thesis shall contain certificate of originality as given in Annexure – A.

12.7 The thesis should be submitted as in **Annexure 4**

R. Ph.D (Homeopathic) 13. Evaluation and Assessment Methods

R. Ph.D (Homeopathic) 14. Viva Voce Examination

14.1 After receiving the Thesis, the Viva Voce shall be conducted by the internal and at least one external referee. The referees present at the viva-voce examination shall report jointly to the University whether the thesis be accepted for the award of the degree or not.

14.2 The viva-voce programme shall be notified on the departmental notice board and may be circulated to related departments through the Head of the Department.

14.3 The entire process of evaluation of the Ph. D. thesis shall be completed within a period of six months from the date of the submission of the thesis.

R. Ph.D (Homeopathic) 15 Requirements for offering Ph. D. (Homeopathic) programme other than the

University P.G Departments:

15.1 Colleges/Institutions/P. G. Centres affiliated to Shri Govind Guru University may be considered eligible to offer Ph. D. programme only if they satisfy the availability of eligible Research Guides, required infrastructure and supporting administrative and research promotion facilities as per these regulations, stipulated under sub-clause 15.3.

15.2 Postgraduate Centres affiliated to Shri Govind Guru University, Research laboratories of Government of India/State Government with at least two Ph. D. qualified teachers/scientists/ other academic staff in the department concerned along with required infrastructure, supporting administrative and research promotion facilities as per these regulations, stipulated under sub-clause 15.3, shall be considered eligible to offer Ph. D. programme. Affiliated P. G. Centres/Institutions should additionally have the necessary

recognition by the University as per Shri Govind Guru University rules (Section 46 I-IV) to offer Ph. D. programme. Once a scholar is registered with such a Centre/institution/College, the sole responsibility for the scholar shall lie with the Centre/Institution/College which has registered him/her, and not with the University, in case the Guide allotted to him/her resigns/leaves the Centre/Institution/College.

15.3 Affiliated P. G. Centres with adequate facilities for research as mentioned below alone shall offer Ph. D. (Homeopathic) programme.

(Annexure 5)

15.3.1 In case of science and technology disciplines, exclusive research laboratories with sophisticated equipment as specified by the University with provision for adequate space per research scholar along with computer facilities and essential software, and an uninterrupted power and water supply;

15.3.2 Earmarked library resources including latest books, Indian and International journals, e- journals, extended working hours for all disciplines, adequate space for Ph. D. scholars in the Department/ library for reading, writing and storing study and research materials;

15.3.3 Affiliated colleges/P. G. Centres may also access the required facilities of the neighbouring institutions/ Colleges or of those Institutions/Colleges/R&D laboratories/ Organizations which have the required facilities.

R. Ph.D (Homeopathic) . 16. Award of Ph. D. (Homeopathic) Degree and Notification:

16.1 Prior to the actual award of the degree, the university shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of the UGC Regulations, 2016.

R. Ph.D (Homeopathic) 17. Depository on the INFLIBNET:

Following successful completion of the evaluation process and before the announcement of the award of the Ph. D. degree, the university shall submit an electronic copy of the Ph. D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Universities/institutions/Colleges.

Ph. D. (Homeopathic) 18. Adjudication of any Conflict:

The decision of the Vice-Chancellor shall be final and binding for all in the interpretation of any provision contained in these rules and regulations.

Annexure-A

Certificate

Certified that the work incorporated in this Thesis entitled " _____
_____ " submitted by me comprises the result of independent and original investigations that I carried out. The materials obtained from other sources and used in the thesis have been acknowledged appropriately. The work contained in this thesis has not been submitted for the award of any other degree/diploma anywhere.

Registration No.: _ _ _ _ _

Date: _____

Certified that the work mentioned above was carried out under my/our guidance.

Place: _ _ _ _ _

Name and Signature of the Guide(s) Institutional

_ _

address

Date: _ _ _ _ _

—

Forwarded through the Head/ Chairperson DRAC

Appendix -1

Shri Govind Guru University, Godhra

Guidelines for the Course Work for Ph. D. (Dec-2016) (Implementation and Assessment)

1. A registered Ph. D. Scholar is required to do Course Work as per the R. Ph. D. 9. The course work for the Scholars shall be decided by DRAC in consultation with Ph. D. (Homeopathic) Guide and the concerned teacher of the course work. The course work shall be divided in to three courses as per R. Ph. D. 9.1.1 and 9.1.2.
2. The time table of course work shall be displayed on the notice board of the P. G. Department / a Constituent College/ Institutions / P. G. Centres/Colleges affiliated to Shri Govind Guru University.
3. Teaching work per credit is 15 hours. (which may include lectures, seminars, tutorials).
4. Attendance of the Ph. D. (Homeopathic) Scholar in each course shall be as per university rules.
5. The concerned Departmental Research Advisory Committee shall do the evaluation of the course work in two components as under:

Component I (Three courses of course work each of 50 marks)

(A) Assignment OR (B) Written examination

(A) Assignment:

A-1 The topic for assignment in each of three courses may be related to Ph. D.(Homeopathic) topic and it shall be different for each student.

A-2 Concerned teacher of the course and Ph. D. supervisor have to take approval of the topic for assignment from the Departmental Research Advisory Committee.

A-3 Each assignment shall be of at least 5000 words.

A-4 Marks in each assignment shall be given out of 50 marks.

OR**(B) Written examination:**

If there are more Ph. D. Scholars for the course work, the concerned Departmental Research Advisory Committee shall take a written examination of 3 hours for 50 marks for each course and make arrangement for the assessment.

Component II Presentation (Three Courses of course work each of 50 marks)

- (1) A Ph. D. (Homeopathic) scholar is required to make a Presentation - Cum- Viva on the topic (different from assignment given in the component I) before the Departmental Research Advisory Committee in each course given by the concern teacher and the Ph. D. (Homeopathic) guide in the consultation with the DRAC.
- (2) At the time of Presentation-Cum-Viva, the Ph. D. Guide of the Ph. D. Scholar

and concern course teacher shall remain present as invited members.

(3) All members, present in the presentation shall give marks out of 50 and sign in the marks sheet.

6. A Ph. D. (Homeopathic) Scholar is required to secure minimum 55% marks in each course.
7. Chairperson of the Departmental Research Advisory Committee shall keep and maintain all records viz. time table, syllabi, attendance of the students, notices, marks of assignment/written examination, assignment submitted by the scholar/answer books of the scholar and a copy of each presentation.
8. After successfully completion of the course work, a certificate for this shall be issued to the Ph. D. Scholar with the signature of the Chairperson of the Departmental Research Advisory Committee.
9. For the course work for Ph. D. Scholar, no remuneration against teaching, assessment and related works shall be given. This work may be included in the work load of the teacher.

**Shri Govind Guru University Guidelines of Plagiarism
(Tentative) (April 2019)**

Appendix-2

- 1 The Academic Council (or its equivalent body) of the University shall evolve a mechanism using well developed software and gadgets approved by the INFIBNET to detect plagiarism and other forms of academic dishonesty.
- 2 The dissertation/thesis shall have an undertaking from the research scholar and a certificate from the Research Supervisor attesting to the originality of the work, vouching that there is no plagiarism (as stated in clause 3 and thereafter) and that the work has not been submitted for the award of any other degree/diploma of the same Institutions where the work was carried out, or to any other Institutions while submitting it for evaluation.
- 3 Use of any previous/recent researcher's work including one's own without appropriate citation of the source constitutes an act of plagiarism. This may be in the form of the use of Phrases, clauses, sentences, paragraphs, or longer extracts from published or unpublished work including from internet without or other sources without appropriate citation of the source.
- 4 Instances of Plagiarism
 - 4.1 Quoting directly another person's language, data, illustration, tables, etc. without due acknowledgement of the source.
 - 4.2 Copying a section of book/article/report/monograph/dissertation/thesis without proper citation.
 - 4.3 Buying, stealing or borrowing assignments, experiments/results.
 - 4.4 Paragraphing the work of others without due acknowledgements.
 - 4.5 Using ideas of someone else without crediting the originator.
 - 4.6 Copying, cutting and pasting from the internet or online source and submitting as one's own work without giving proper reference/citation.
- 5 Detection of Plagiarism
 - 5.1 All arrangements shall be made in the University (Bhaikaka) Library to check a draft of the dissertation/thesis to be submitted using plagiarism software approved by the INFLIBNET. The candidate concerned shall submit
 - 5.2 The report generated after such a plagiarism check for the consideration and approval of the Research Advisory Committee.
 - 5.3 The dissertation/thesis, when submitted, shall have a declaration on the report generated after such a plagiarism check plagiarism, signed by the researcher and his/her Supervisor.
 - 5.4 The exclusion at the time of performing the check should be limited to the following: (i) quotes, (ii) bibliography, (iii) phrases, (iv) small matches up to 10 words, (v) small similarity less than 1%, (vi) mathematical formula etc.
- 6 Procedure for Reconciliation of Plagiarism Reports:

If the draft thesis is found plagiarized and is reported to Research Advisory Committee, then the Departmental Research Advisory Committee shall call the candidate to hear his/her view. After due hearing of the candidate, the Departmental Research Advisory Committee shall submit its recommendations keeping in view of the following guidelines:

 - 6.1 The similarity between documents is within the limit (not more than 20%) for putting

some original results in proper context and all original sources are correctly cited. The similarity is not of such nature which directly affects the original findings of research. No further action is required. Candidate may be permitted to submit the thesis as given in Annexure-II and Annexure-III.

6.2 Self plagiarism or cases where published work of the scholar is shown in the report generated after such a plagiarism check, the Supervisor shall issue a certificate specifying and attaching the articles that have been published by the scholar from the thesis work. Only these articles should be excluded from the check, while the other articles of scholar or the Supervisor should be excluded from the check as given in Annexure-II and Annexure-III.

6.3 If there is similarity of contents from candidate's previous published work without proper citation, the candidate shall be required to resubmit the work with proper citations. If the published work is co-authored by the others, the researcher shall submit a consent letter from co-author(s) and publisher permitting him to use the work in his thesis as given in Annexure-IV.

6.4 Low-level plagiarism: When the plagiarism is a result of negligence or without the intent of cheating and the similarity between documents is marginally outside the limit, the candidate may be allowed to resubmit the work with proper citations.

6.5 Mid-level Plagiarism: Failure to cite proper citations, or copying of few paragraphs only wherein the intent to cheat is very low and may be due to lack of knowledge. The similarity between documents is outside the limit. The candidate may be allowed to resubmit the work with proper citation, with a warning not to repeat the mistake again failing which he/she may face the cancellation of registration.

6.6 High-level plagiarism: Deliberate and planned attempt to copy the work done by someone else ,especially large amount of data taken from someone else's work, copying of the work, copying of source code etc where in the intention to cheat is very clear. The candidate's registration shall be cancelled.

6.7 The thesis resubmitted as recommended by the Departmental Research Advisory Committee in view of clauses (I)(a) to (d) after being duly certified by the Supervisor will be again placed before The Departmental Research Advisory Committee and the candidate will also be required to be present to substantiate the necessary improvements made by him/her in the thesis.

6.8 Plagiarism reported after the of Award of Degree

6.9 In case, any plagiarism is reported to the University after the award of a Ph. D. degree, the Vice-Chancellor may constitute an expert committee to enquire into charges of plagiarism and the committee will submit its report with recommendations.

6.10The expert committee may give the opportunity of hearing to the concerned patties as it deems fit.

6.11The Vice-Chancellor will place the report along with recommendations of the committee before the Academic Council for its consideration and action.

Annexure-2.1
Shri Govind Guru University
Plagiarism Verification

1. Name of Research Scholar _____
2. Title of the Thesis _____
3. Faculty _____
4. Name of Research Supervisor: _____
5. Name of Verifier, Designation and Address _____

The above thesis was scanned for similarity detection. The report is as follows:

Software used:_____Date: _____

Similarity Index:_____Total word count:_____

Signature of Verifier

The report is attached for the review by the Researcher / Supervisor

Signature of Researcher

The plagiarism report of the above thesis has been reviewed by the undersigned The similarity index is below accepted norms.

The similarity index is above accepted norms, because of the following reasons:

—

The thesis may be considered for submission to the University. The software report is attached.

Name and Signature of Research Scholar

Name and Signature of the Research Supervisor/s Institutional address

Registration No.: _____ Date: _ _ _ _ _

Annexure-2.2

**Shri Govind Guru University, Godhra
Self Plagiarism Exclusion Certificate from the Research Supervisor**

The contents of the Chapter/s _____
have been published in

- 1.
- 2.
- 3.
- 4.

This published work has been included in the thesis and has not been submitted for any degree to any University/Institutions.

Name and Signature of the Research Scholar

Name and Signature of Research Supervisor Institutional Address

RegistrationNo.: _____ Date: _____

Annexure-2.3

Shri Govind Guru University, Godhra Certificate of Self Plagiarism (For joint work)

We have published the following articles jointly:

Name of Article:_____

Name of Journal/Book with the details:_____

We hereby give our consent to Mr/Ms._____ to

make use of these articles for his/her Ph. D. research.

The above research paper(s) have not been used by any of us for any degree/Diploma in any University.

We shall be responsible for any legal dispute/case(s) for violation of any provisions of the Copyright Act.

Signature of Co-
author Name:

Signature of Co-
author Name:

Signature of Co-author Name:

Address: Address:

Address:

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature of Research Scholar

Name and Signature of Research Supervisor Institutional Address

Registration No.: _ _ _ _

Date: _ _ _

ANNEXURE 3**SHRI GOVIND GURU UNIVERSITY, GODHRA****Guidelines to prepare TITLE & SYNOPSIS for Ph.D (Homeopathic) candidates**

SR. NO.	ITEMS	GUIDELINES
1	TITLE	<ul style="list-style-type: none"> i. Clear and Brief ii. Patient / Participants / Population iii. Reflects Primary Objective iv. Reflects Study designs v. Title should not have been repeated in three years prior to year of submission of Synopsis
2	INTRODUCTION	<p>Introduction should clearly mention</p> <ul style="list-style-type: none"> i. Background ii. Justification for the topic - rationale of the study iii. relevant epidemiological data iv. the solution to bridge the existing knowledge gaps v. Benefits to Homoeopathy and Society or National Health Policy Programmes
3.1	PRIMARY RESEARCH QUESTION	<ul style="list-style-type: none"> i. Research Question should follow FINER criteria (Feasible, Innovative, Nobel, Ethical and Relevant) ii. Should include <ul style="list-style-type: none"> a. Population / Patient b. Intervention / Exposure (for Analytical or Experimental study designs) c. Comparison group (for Analytical or Experimental study designs) d. Outcome e. Related to Primary Objective
3.2	SECONDARY RESEARCH QUESTION 1	If they are formulated then follow the guidelines of 3.1
3.3	SECONDARY RESEARCH QUESTION 2	If they are formulated then follow the guidelines of 3.1
4.1	PRIMARY HYPOTHESIS	<ul style="list-style-type: none"> i. Clearly stated ii. Reflects the relation between two or more variables iii. Related to primary research questions <p>**For descriptive studies hypothesis is not formulated at the time of Synopsis</p>
4.2	OTHER HYPOTHESIS 1	If they are formulated then follow the guidelines of 4.1
4.3	OTHER	If they are formulated then follow the guidelines of 4.1

	HYPOTHESIS 2	
5	REVIEW OF LITERATURE	<ul style="list-style-type: none"> i. Review of literature should include recent / ongoing research relevant to present study ii. Review of literature should justify research question iii. Presents the knowledge gap for the stated problem iv. The review should reflect the critical evaluation with citation v. Minimum 15 references from the following sources: Text Book, Classical Text books, Reference books, Government reports, Database, websites and journal (only published material can be cited as reference)
6.1	PRIMARY OBJECTIVE / AIM	Objectives should meet SMART criteria (Specific, Measurable, Achievable, Realistic and Time – bound)
6.2	SECONDARY OBJECTIVES 1	If they are formulated then follow the guidelines of 6.1
6.3	SECONDARY OBJECTIVES 2	If they are formulated then follow the guidelines of 6.1
7	METHODOLOGY	<ul style="list-style-type: none"> I) STUDY TYPE: II) STUDY DESIGN: III) VARIABLES: Mention Independent / dependent and confounding variables IV) STUDY SETTING: Mention the location of study : OPD / IPD / School / Sources of data without revealing the identity V) STUDY POPULATION: VI) SAMPLE SIZE: **Correctly calculated for the primary objectives. If not adequate acceptable justification should be provided. VII) SAMPLING TECHNIQUE: VIII) METHOD OF SELECTION OF STUDY SUBJECTS (ELIGIBILITY CRITERIA): <ul style="list-style-type: none"> I) INCLUSION CRITERIA: II) EXCLUSION CRITERIA: III) SUBJECT WITHDRWAL CRITERIA: IV) DISCONTINUE CRITERIA IX) OPERATIONAL DEFINITIONS: X) METHODS OF MEASUREMENTS XI) STUDY INSTRUMENT / DATA COLLECTION TOOLS XII) DATA COLLECTION RELEVANT TO OBJECTIVE XIII) DATA MANAGEMENT & ANALYSIS PROCEDURE **Coding and use of computers

		XIV) DATA ANALYSIS PLAN – STATISTICAL PLAN & SOFTWARE DETAILS: **Plan for statistical analysis
		XV) ADDITIONAL POINTS FOR RESEARCH IN AYUSH **Treatment details, Expected outcomes and usefulness for AYUSH science
		XVI) ADDITIONAL POINTS FOR CONTROL / COMPARISON GROUP: **Randomization procedures, allocation concealment proposed, blinding procedure, Matching criterias
		XVII) ADDITIONAL POINTS FOR ALL EXPERIMENTAL STUDIES **Explain intervention in required details
		XVIII) ADDITIONAL POINTS FOR ETHICAL ISSUES:
8	REFERENCE STYLE	VANCOUVER style should be adopted
9	TIMELINE / GANTT CHART	Timeline is formulated in the Gantt chart ; it is attached as ANNEXURE No. 3
10	EXPECTED BUDGET	
11	SCHOLARSHIP / GRANT DETAILS	
12	ANNEXURES	1) Case Record Form / Proforma
		2) Questionnaire /Any Other Study Instrument To Be Used In Study with the consent certificate from the author (if applicable)
		3) Patient Orientation Form
		4) Informed Consent / Assent Form (Including Vernacular Language)
		5) Time Line / Gantt Chart:
		6) Abbreviations Validated and Authentic
		7) If Scholarship / Grant for PhD revealing the conflict of interest
		8) Particulars of Supervisor / Co – supervisor: **Mention Name, Qualification, Address and contact details of Supervisor and Co - Supervisor
		9) Consent Certificates from the proposed centre for the data collection / research centre

Instructions for Vancouver System referencing

How to cite in the text following Vancouver system:-

The references are written chronologically, following the numbers in which they are mentioned in the *text* of the article. In the Vancouver Style, citations within the text of the manuscript are identified by Arabic numbers in superscript with no brackets. This applies to references in text, tables and figures. The Vancouver System assigns a number to each reference as they are cited in text first time. The original number assigned to the reference is used each time the same reference is cited in the text, regardless of its previous position in the text. When multiple references are cited at a given place in the text, a hyphen is used to join the first and last numbers that are continuous whereas use commas (without spaces) to separate non-inclusive numbers in a multiple citation e.g. (5, 6, 7, 12) is abbreviated to (5-7, 12). Do not use a hyphen if there are no citation numbers in between that support your statement e.g. write (1,2) and do not write (1-2)

How to create reference list following Vancouver system:

Journal article

Single author:Wadhvani GG. A case of deep vein thrombosis with post thrombotic syndrome cured by homoeopathic therapy. Indian J Res Homoeopathy 2015; 9(4):267-73.

2 – 6 authors: Barvalia PM, Oza PM, Daftary AH, Patil VS, Agarwal VS, Mehta AR. Effectiveness of homoeopathic therapeutics in the management of childhood autism disorder. Indian J Res Homoeopathy 2014; 8(3):147-59.

More than 6 authors: Saha S, Koley M, Hossain SI, Mundle M, Ghosh S, Nag G et al. Individualized homoeopathy versus placebo in essential hypertension: A double-blind randomized controlled trial. Indian J Res Homoeopathy 2013; 7(2):62-71.

Book

Nayak C, Nayak D, Roja V. An Update on Bowel Nosodes with Comparisons. New Delhi: B. Jain Publisher (Pvt.) Ltd.; 2015.

Kothari CR. Research Methodology: Methods and Techniques. 3rdEd. New Delhi: New Age International (P) Ltd. Publishers; 2014.

Contribution to a book (Chapter)

Hegde BM. What Students Do Not Learn in Medical Schools! In: Shekhar KS, Srinivas DK, editors. What is not taught in Medical Colleges! Bangalore: Rajiv Gandhi University of Health Sciences; 2012. p. 367-92.

Internet Book

World Health Organization. General Guidelines for Methodologies on Research and Evaluation of Traditional Medicine; [internet] [cited on 2012 August 17]. Geneva: WHO; 2000. Available from: http://whqlibdoc.who.int/hq/2000/WHO_EDM_TRM_2000.1.pdf

Internet Journal

Oberai P, Gopinadhan S, Sharma A, Nayak C, Gautam K. Homoeopathic management of Schizophrenia: A prospective, non-comparative, open-label observational study. Indian J Res Homoeopathy [Internet]. 2016 [Received 2014 June 20; accepted 2016 May 04] [cited 2017 Mar 6]; 10(2):108-118. Available from: <http://www.ijrh.org/text.asp?2016/10/2/108/183877>

Note: For further details, please refer the University of Queensland Library References/ Bibliography Vancouver Style guide; Available from:

<https://guides.library.uq.edu.au/vancouver-referencing-style-guide-print-version>

ANNEXURE 4**SHRI GOVIND GURU UNIVERSITY, GODHRA**
Guidelines to prepare THESIS FOR PhD (Homeopathic)

SR. NO.	ITEMS	GUIDELINES
1	PRELIMINARIES	<ul style="list-style-type: none"> vi. Cover Page vii. Title Page viii. Declarations by the Ph D Scholar ix. Certificate by the Research Supervisor x. Acknowledgments xi. Table of contents xii. List of Figures, Tables and Illustrations xiii. List of Abbreviations
2	ABSTRACT	<ul style="list-style-type: none"> i. Abstract should be formulated 300 words ii. It should include: <ul style="list-style-type: none"> a. Title b. Introduction c. Material & Methods d. Results & Statistical Analysis e. Conclusion f. Recommendations to AYUSH
1	TITLE	As mentioned in final approved submitted Synopsis to University
2	INTRODUCTION	<p>Introduction should clearly mention</p> <ul style="list-style-type: none"> vi. Background vii. Justification for the topic - rationale of the study viii. relevant epidemiological data ix. the solution to bridge the existing knowledge gaps x. Benefits to Homoeopathy and Society or National Health Policy Programmes
3.1	PRIMARY RESEARCH QUESTION	As mentioned in final approved submitted Synopsis to University
3.2	SECONDARY RESEARCH QUESTION 1	As mentioned in final approved submitted Synopsis to University
3.3	SECONDARY RESEARCH QUESTION 2	As mentioned in final approved submitted Synopsis to University
3.4	ADDITIONAL RESEARCH QUESTION	If research questions newly formed during the thesis work

4.1	PRIMARY HYPOTHESIS	As mentioned in final approved submitted Synopsis to University
4.2	OTHER HYPOTHESIS 1	As mentioned in final approved submitted Synopsis to University
4.3	OTHER HYPOTHESIS 2	As mentioned in final approved submitted Synopsis to University
4.4	ADDITIONAL HYPOTHESIS	If Hypothesis newly formed during the thesis work
5	REVIEW OF LITERATURE	<ul style="list-style-type: none"> vi. Review of literature should include recent / ongoing research relevant to present study vii. Review of literature should justify research question viii. Presents the knowledge gap for the stated problem ix. The review should reflect the critical evaluation with citation x. Minimum 15 references from the following sources: Text Book, Classical Text books, Reference books, Government reports, Database, websites and journal (only published material can be cited as reference)
6.1	PRIMARY OBJECTIVE / AIM	As mentioned in final approved submitted Synopsis to University
6.2	SECONDARY OBJECTIVES 1	As mentioned in final approved submitted Synopsis to University
6.3	SECONDARY OBJECTIVES 2	As mentioned in final approved submitted Synopsis to University
6.4	ADDITIONAL OBJECTIVES	If OBJECTIVES newly formed during the thesis work
7	METHODOLOGY ** As mentioned in final approved submitted Synopsis to University AND / OR Any Deviation done in methodology.	XIX) STUDY TYPE:
		XX) STUDY DESIGN:
		XXI) VARIABLES: Mention Independent / dependent and confounding variables
		XXII) STUDY SETTING: Mention the location of study : OPD / IPD / School / Sources of data without revealing the identity
		XXIII) STUDY POPULATION:
		XXIV) SAMPLE SIZE: **Correctly calculated for the primary objectives. If not adequate acceptable justification should be provided.
		XXV) SAMPLING TECHNIQUE:
XXVI) METHOD OF SELECTION OF STUDY SUBJECTS		

		<p>(ELIGIBILITY CRITERIA):</p> <p>V) INCLUSION CRITERIA:</p> <p>VI) EXCLUSION CRITERIA:</p> <p>VII) SUBJECT WITHDRWAL CRITERIA:</p> <p>VIII) DISCONTINUE CRITERIA</p>
		XXVII) OPERATIONAL DEFINITIONS:
		XXVIII) METHODS OF MEASUREMENTS
		XXIX) STUDY INSTRUMENT / DATA COLLECTION TOOLS
		XXX) DATA COLLECTION RELEVANT TO OBJECTIVE
		XXXI) DATA MANAGEMENT & ANALYSIS PROCEDURE **Coding and use of computers
		XXXII) DATA ANALYSIS PLAN – STATISTICAL PLAN & SOFTWARE DETAILS: **Plan for statistical analysis
		XXXIII) ADDITIONAL POINTS FOR RESEARCH IN AYUSH **Treatment details, Expected outcomes and usefulness for AYUSH science
		XXXIV) ADDITIONAL POINTS FOR CONTROL / COMPARISON GROUP: **Randomization procedures, allocation concealment proposed, blinding procedure, Matching criterias
		XXXV) ADDITIONAL POINTS FOR ALL EXPERIMENTAL STUDIES **Explain intervention in required details
		XXXVI) ADDITIONAL POINTS FOR ETHICAL ISSUES:
8	OBSERVATIONS & RESULTS:	<ol style="list-style-type: none"> i. It should be either in Text, Tables or Graphical presentation ii. Statistical analysis of the data should be given explicitly whenever required.
9	DISCUSSION	<ol style="list-style-type: none"> i. Discuss the observations and results in relation with the theoretical body of knowledge on the topic ii. Discuss the result and do not repeat the results iii. Compare all the findings of your study with those of the other studies in same area (whether similar or contrasting) iv. Outline the limitations / constraints of the study v. One can write the discussion considering the “themes” as per the observations and results.

10	CONCLUSIONS	<ul style="list-style-type: none"> i. Answer to previously formulated research questions ii. It should be formulated in concluding statements
11	RECOMMENDATIONS	<ul style="list-style-type: none"> i. Broader implication of the research work ii. Suggestions for further research work on the related areas of the study with different objectives, study design or methodology iii. Limitations of the study iv. Conflict of interest if any
8	REFERENCE STYLE	VANCOUVER style should be adopted
12	ANNEXURES	<p>10) 10% of Sample Size : Cases as per the case format which was given during the synopsis along with the questionnaire / study instruments</p> <p>11) Also Patient signed orientation form and consent forms of respective cases</p> <p>12) Master Chart</p> <p>13) Any other relevant document</p>

Instructions for Vancouver System referencing

How to cite in the text following Vancouver system:-

The references are written chronologically, following the numbers in which they are mentioned in the *text* of the article. In the Vancouver Style, citations within the text of the manuscript are identified by Arabic numbers in superscript with no brackets. This applies to references in text, tables and figures. The Vancouver System assigns a number to each reference as they are cited in text first time. The original number assigned to the reference is used each time the same reference is cited in the text, regardless of its previous position in the text. When multiple references are cited at a given place in the text, a hyphen is used to join the first and last numbers that are continuous whereas use commas (without spaces) to separate non-inclusive numbers in a multiple citation e.g. (5, 6, 7, 12) is abbreviated to (5-7, 12). Do not use a hyphen if there are no citation numbers in between that support your statement e.g. write (1,2) and do not write (1-2)

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More than 6 authors:Saha S, Koley M, Hossain SI, Mundle M, Ghosh S, Nag G et al. Individualized homoeopathy versus placebo in essential hypertension: A double-blind randomized controlled trial. Indian J Res Homoeopathy 2013; 7(2):62-71.

Book

Nayak C, Nayak D, Roja V. An Update on Bowel Nosodes with Comparisons. New Delhi: B. Jain Publisher (Pvt.) Ltd.; 2015.

Kothari CR. Research Methodology: Methods and Techniques. 3rdEd. New Delhi: New Age International (P) Ltd. Publishers; 2014.

Contribution to a book (Chapter)

Hegde BM. What Students Do Not Learn in Medical Schools! In: Shekhar KS, Srinivas DK, editors. What is not taught in Medical Colleges! Bangalore: Rajiv Gandhi University of Health Sciences; 2012. p. 367-92.

Internet Book

World Health Organization. General Guidelines for Methodologies on Research and Evaluation of Traditional Medicine; [internet] [cited on 2012 August 17]. Geneva: WHO; 2000. Available from: http://whqlibdoc.who.int/hq/2000/WHO_EDM_TRM_2000.1.pdf

Internet Journal

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Note: For further details, please refer the University of Queensland Library References/ Bibliography Vancouver Style guide; Available from:

<https://guides.library.uq.edu.au/vancouver-referencing-style-guide-print-version>

5	<u>Teaching faculty:</u> I) Professors II) AssociateProfessors III) Readers IV) Assistant Professors V) Tutors/Demonstrators	:	Available with Number
6	Details of Non- teaching and technical staff available in the department	:	
7	Total No. of Recognised postgraduate teachers	:	
8	<u>Teaching faculty particulars</u> i) Total No. of Recognised postgraduate teachers ii) Recognised Ph.D Guide iii)Total No. of Publications in the Department last 5 years (List to be provided)	:	Available/Not available
9	<u>Details of Fees: -</u> i) D.D.No.: _____ ii) D.D. Date: _____ iii) Name of the bank: _____ iv) Amount: _____		
9	Signature of H.O.D.	:	
10	Signature of the Head of the Institute	:	

REMARKS OF THE LIC COMMITTEE

Names of the LIC Members

Signature

i) _____

ii) _____

iii) _____
