

Ph.D. Entrance Test - SYLLABUS - 2021

COMMERCE (INCLUDING ACCOUNTANCY)

PART – I (Research Methodology (50 %))

Unit – 1	Introduction of Research: Concept of Research and Business Research, Objectives and Motivational factors for Research, Research Process, Types of Research Business Research, Identification and Formulation of Research Problem, Major Problems in the Area of Business Research – Finance, Production, Marketing and Personnel-. Importance of Research in Managerial Decisions, Components of an Ideal Research Design.
Unit – 2	Methods and Techniques of Data Collection: Types of Data, Methods and Techniques of Collecting Data, Major Sources of Data, Sampling Design, Attitude Measurement and Scaling Techniques, Processing – Analysis and Interpretation of Data.
Unit – 3	Hypothesis and Basic Statistical Measures: Concept, Types of Hypothesis, Errors in Hypothesis Testing, Levels of Significance, Basic Review of Measures of Central Tendency, Variation, and Skewness, Simple, Partial and Multiple Correlation and Regression; Coefficient of Association and Analysis of Time Series.
Unit – 4	Statistical Analysis and Interpretation of Data: Concept and Application of Parametric Tests for testing Hypothesis. Concept and Application of Non-parametric Tests for testing Hypothesis.
Unit – 5	Report Writing & Presentation: Introduction, Types of Report, Major Divisions of an Ideal M. Phil - Ph.D. level Research Report, Method of Giving Footnotes, References, Precautions for writing the Research Report.

PART – II Core Subject (50%) (UGC NET PAPER SYLLABUS II)

Unit 1: Business Environment and International Business

- ☐ Concepts and elements of business environment: Economic environment- Economic systems, Economic policies (Monetary and fiscal policies); Political environment- Role of government in business; Legal environment- Consumer Protection Act, FEMA; Socio-cultural factors and their influence on business; Corporate Social Responsibility (CSR)
- ☐ Scope and importance of international business; Globalization and its drivers; Modes of entry into international business
- ☐ Theories of international trade; Government intervention in international trade; Tariff and non-tariff barriers; India's foreign trade policy
- ☐ Foreign direct investment (FDI) and Foreign portfolio investment (FPI); Types of FDI, Costs and benefits of FDI to home and host countries; Trends in FDI; India's FDI policy
- ☐ Balance of payments (BOP): Importance and components of BOP
- ☐ Regional Economic Integration: Levels of Regional Economic Integration; Trade creation and diversion effects; Regional Trade Agreements: European Union (EU), ASEAN, SAARC, NAFTA
- ☐ International Economic institutions: IMF, World Bank, UNCTAD
- ☐ World Trade Organisation (WTO): Functions and objectives of WTO; Agriculture Agreement; GATS; TRIPS; TRIMS

Unit 2: Accounting and Auditing

- ☐ Basic accounting principles; concepts and postulates
- ☐ Partnership Accounts: Admission, Retirement, Death, Dissolution and Insolvency of partnership firms
- ☐ Corporate Accounting: Issue, forfeiture and reissue of shares; Liquidation of companies; Acquisition, merger, amalgamation and reconstruction of companies
- ☐ Holding company accounts
- ☐ Cost and Management Accounting: Marginal costing and Break-even analysis; Standard costing; Budgetary control; Process costing; Activity Based Costing (ABC); Costing for decision-making; Life cycle costing, Target costing, Kaizen costing and JIT
- ☐ Financial Statements Analysis: Ratio analysis; Funds flow Analysis; Cash flow analysis
- ☐ Human Resources Accounting; Inflation Accounting; Environmental Accounting
- ☐ Indian Accounting Standards and IFRS
- ☐ Auditing: Independent financial audit; Vouching; Verification and valuation of assets and liabilities; Audit of financial statements and audit report; Cost audit

Recent Trends in Auditing: Management audit; Energy audit; Environment audit; Systems audit; Safety audit

Unit 3: Business Economics

Meaning and scope of business economics

Objectives of business firms

Demand analysis: Law of demand; Elasticity of demand and its measurement; Relationship between AR and MR

Consumer behavior: Utility analysis; Indifference curve analysis

Law of Variable Proportions: Law of Returns to Scale

Theory of cost: Short-run and long-run cost curves

Price determination under different market forms: Perfect competition; Monopolistic competition; Oligopoly- Price leadership model; Monopoly; Price discrimination

Pricing strategies: Price skimming; Price penetration; Peak load pricing

Unit 4: Business Finance

Scope and sources of finance; Lease financing

Cost of capital and time value of money

Capital structure

Capital budgeting decisions: Conventional and scientific techniques of capital budgeting analysis

Working capital management; Dividend decision: Theories and policies

Risk and return analysis; Asset securitization

International monetary system

Foreign exchange market; Exchange rate risk and hedging techniques

International financial markets and instruments: Euro currency; GDRs; ADRs

International arbitrage; Multinational capital budgeting

Unit 5: Business Statistics and Research Methods

Measures of central tendency

Measures of dispersion

Measures of skewness

Correlation and regression of two variables

Probability: Approaches to probability; Bayes' theorem

Probability distributions: Binomial, poisson and normal distributions

Research: Concept and types; Research designs

Data: Collection and classification of data

- ☒ Sampling and estimation: Concepts; Methods of sampling - probability and non-probability methods; Sampling distribution; Central limit theorem; Standard error; Statistical estimation
- ☒ Hypothesis testing: z-test; t-test; ANOVA; Chi-square test; Mann-Whitney test (U-test); Kruskal-Wallis test (H-test); Rank correlation test
- ☒ Report writing

Unit 6: Business Management and Human Resource Management

- ☒ Principles and functions of management
- ☒ Organization structure: Formal and informal organizations; Span of control
- ☒ Responsibility and authority: Delegation of authority and decentralization
- ☒ Motivation and leadership: Concept and theories
- ☒ Corporate governance and business ethics
- ☒ Human resource management: Concept, role and functions of HRM; Human resource planning; Recruitment and selection; Training and development; Succession planning
- ☒ Compensation management: Job evaluation; Incentives and fringe benefits
- ☒ Performance appraisal including 360 degree performance appraisal
- ☒ Collective bargaining and workers' participation in management
- ☒ Personality: Perception; Attitudes; Emotions; Group dynamics; Power and politics; Conflict and negotiation; Stress management
- ☒ Organizational Culture: Organizational development and organizational change

Unit 7: Banking and Financial Institutions

- ☒ Overview of Indian financial system
- ☒ Types of banks: Commercial banks; Regional Rural Banks (RRBs); Foreign banks; Cooperative banks
- ☒ Reserve Bank of India: Functions; Role and monetary policy management
- ☒ Banking sector reforms in India: Basel norms; Risk management; NPA management
- ☒ Financial markets: Money market; Capital market; Government securities market
- ☒ Financial Institutions: Development Finance Institutions (DFIs); Non-Banking Financial Companies (NBFCs); Mutual Funds; Pension Funds
- ☒ Financial Regulators in India
- ☒ Financial sector reforms including financial inclusion
- ☒ Digitisation of banking and other financial services: Internet banking; mobile banking; Digital payments systems
- ☒ Insurance: Types of insurance- Life and Non-life insurance; Risk classification and management; Factors limiting the insurability of risk; Re-insurance; Regulatory framework of insurance- IRDA and its role

Unit 8: Marketing Management

- ☒ Marketing: Concept and approaches; Marketing channels; Marketing mix; Strategic marketing planning; Market segmentation, targeting and positioning
- ☒ Product decisions: Concept; Product line; Product mix decisions; Product life cycle; New product development
- ☒ Pricing decisions: Factors affecting price determination; Pricing policies and strategies
- ☒ Promotion decisions: Role of promotion in marketing; Promotion methods - Advertising; Personal selling; Publicity; Sales promotion tools and techniques; Promotion mix
- ☒ Distribution decisions: Channels of distribution; Channel management
- ☒ Consumer Behaviour; Consumer buying process; factors influencing consumer buying decisions
- ☒ Service marketing
- ☒ Trends in marketing: Social marketing; Online marketing; Green marketing; Direct marketing; Rural marketing; CRM
- ☒ Logistics management

Unit 9: Legal Aspects of Business

- ☒ Indian Contract Act, 1872: Elements of a valid contract; Capacity of parties; Free consent; Discharge of a contract; Breach of contract and remedies against breach; Quasi contracts;
- ☒ Special contracts: Contracts of indemnity and guarantee; contracts of bailment and pledge; Contracts of agency
- ☒ Sale of Goods Act, 1930: Sale and agreement to sell; Doctrine of Caveat Emptor; Rights of unpaid seller and rights of buyer
- ☒ Negotiable Instruments Act, 1881: Types of negotiable instruments; Negotiation and assignment; Dishonour and discharge of negotiable instruments
- ☒ The Companies Act, 2013: Nature and kinds of companies; Company formation; Management, meetings and winding up of a joint stock company
- ☒ Limited Liability Partnership: Structure and procedure of formation of LLP in India
- ☒ The Competition Act, 2002: Objectives and main provisions
- ☒ The Information Technology Act, 2000: Objectives and main provisions; Cyber crimes and penalties
- ☒ The RTI Act, 2005: Objectives and main provisions
- ☒ Intellectual Property Rights (IPRs) : Patents, trademarks and copyrights; Emerging issues in intellectual property
- ☒ Goods and Services Tax (GST): Objectives and main provisions; Benefits of GST; Implementation mechanism; Working of dual GST

Unit 10: Income-tax and Corporate Tax Planning

☒ Income-tax: Basic concepts; Residential status and tax incidence; Exempted incomes; Agricultural income; Computation of taxable income under various heads; Deductions from Gross total income; Assessment of Individuals; Clubbing of incomes

☒ International Taxation: Double taxation and its avoidance mechanism; Transfer pricing

☒ Corporate Tax Planning: Concepts and significance of corporate tax planning; Tax avoidance versus tax evasion; Techniques of corporate tax planning; Tax considerations in specific business situations: Make or buy decisions; Own or lease an asset; Retain; Renewal or replacement of asset; Shut down or continue operations

☒ Deduction and collection of tax at source; Advance payment of tax; E-filing of income-tax returns